

**RESOLUTION NO. 2019-21**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LAKE CLARKE SHORES, FLORIDA, UPDATING THE “USER FEES AND CHARGES SCHEDULE” FOR VARIOUS TOWN SERVICES AND PERMITS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town Council lists all Town user fees and charges in a Resolution for the convenience of the public and to reduce the administrative costs associated with making changes to the user fees and charges; and

**WHEREAS**, the Town utilizes user fees and charges for the various Town services and permits; and

**WHEREAS**, these user fees and charges should be updated from time to time to ensure that the Town is maintaining cost-effective fees and charges for Town services and permits.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE CLARKE SHORES, FLORIDA, THAT:**

Section 1. The Town Council of the Town of Lake Clarke Shores, Florida, adopts the “User Fees and Charges Schedule” attached hereto as Exhibits “A” & “B”.

Section 2. This Resolution shall become effective upon adoption.

**PASSED AND ADOPTED** by the Town Council of the Town of Lake Clarke Shores this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

	FOR	AGAINST
BY: _____ Valentin Rodriguez, Jr., Mayor	_____	_____
_____	_____	_____
Paul R. Shalhoub, Vice Mayor	_____	_____
_____	_____	_____
Robert M. W. Shalhoub, President Pro Tem	_____	_____
_____	_____	_____
Gregory Freebold, Council Member	_____	_____
_____	_____	_____
VACANT	_____	_____
_____	_____	_____
Council Member	_____	_____

ATTEST:  
BY: \_\_\_\_\_  
Mary Pinkerman, Town Clerk



Description	Current Fee
ZONING	
Zoning maps	\$5.00
Variance	
Single Family Residential	\$475.00
Multi-Family & Commercial	\$750.00
Special Exception	
Single Family Residential	\$475.00
Multi-Family & Commercial	\$750.00
Site plan review (per Sec. 86-86)	\$3500.00 + Town engineer, Building Official, Attorney & other related fees

#### SUBDIVISION AND LAND DEVELOPMENT

Comprehensive Plan Amendment	\$2500.00 + Town engineer, Building Official, Attorney & other related fees
Rezoning	\$2500.00 + Town engineer, Building Official, Attorney & other related fees
Annexation – Voluntary	\$1500.00 + Town engineer, Building Official, Attorney & other related fees
Pre-application fee for subdivision (non-mandatory)	\$500.00 + Town engineer, Building Official, Attorney & other related fees
Master plan review	\$500.00 + Town engineer, Building Official, Attorney & other related fees
Resubmit corrected/revise master plan (must resubmit within 60 days)	\$500.00 + Town engineer, Building Official, Attorney & other related fees
Failure to resubmit within 60 days	\$500.00 (additional fee)
Construction plans & Preliminary plat review	\$500.00+ Town engineer, Building Official, Attorney & other related fees
Final plat review	\$250.00 + 1.5 % est. cost of construction
Submission of final plat	\$250.00 + 1.5 % cost of construction

#### POLICE DEPARTMENT / PUBLIC SAFETY FEES

Alarm permits:		
Alarm user permit – renewals (Town decal)	\$30.00	New - after June 1 <sup>st</sup> \$15.00
Original application for businesses	\$100.00	New - after June 1 <sup>st</sup> \$50.00
		New only between Sept. 1 – 30 will be charged for full year fee to include following FY
Alarm agent permit	\$50.00	
False alarm fees:		
1 – 2 false alarms	\$0.00	
3 – 4 false alarms	\$75.00 each	
5 <sup>th</sup> false alarm	\$100.00 each	
6 – 9 false alarms	\$150.00 each	
10 & up false alarms	\$500.00 each	
Fire and Safety inspections & re-inspections	\$55.00 per unit	
Police Reports	\$3.00	
Video tapes/CD/DVD	\$15.00 minimum	
Photographs	same as copy costs	

Description	Current Fee
TOWN HALL / FINANCE	
Lien search - utilities	\$25.00/\$50.00 for express service (1-2 days)
- property/code enforcement	\$25.00/\$50.00 for express service (1-2 days)
Pavilion Rental fee:	\$200.00 per day – Town Hall Park
	\$150.00 per day – Community Park
Cash Deposit	\$200.00
Boat Ramp Decals:	No Charge
Tennis permits (cards)	\$40.00      New - after June 1 <sup>st</sup> \$20.00
	New only between Sept. 1 – 30
	will be charged for full year fee
	to include following FY
Replace lost tennis card	\$10.00
Contractor Registration:	
With Palm Beach county-wide Tax Receipt	\$2.00
Without county wide Tax Receipt	\$30.00
With State of Florida competency	\$0.00
Public service registration	\$30.00
Comprehensive Plan (Book)	\$100.00
Copies of public records	\$.15 single page
	\$0.20 double sided
Garage sale permits (Limit of 1 per year)	\$20.00
Returned check fees	\$35.00
Special event permit	\$100.00
License for Bulkhead, Dock &/or Boatlift	\$650.00 (Land Use)
Drainage Easement Agreement	\$100.00
Animal trap/cage cash deposit	\$50.00
Peddler/Solicitor fees – per person	
1 month or less	\$50.00
or per year	\$225.00
Candidate qualifying fee	\$25.00 + State of Florida Assessment
BBQ Tickets 2 per household & children 5 & under	No Charge
Additional Barbeque Tickets	\$5.00 each
Additional BBQ Tickets purchased day of BBQ	\$10.00 each
Registration of Defaulted Mortgage Property	\$150.00 semi-annual fee
Registration of Vacant Property	\$150.00 semi-annual fee
Registration of Rental Property	\$50.00 annual fee (+ Bus. Tax Receipt)
Late fees – Defaulted Mortgage Property	10% of semi-annual fee per month
Vacant Property	10% of semi-annual fee per month
Rental Property	10% of annual fee per month

**EXHIBIT B  
UTILITY RIGHT-OF-WAY CONSTRUCTION FEES**

Description	Current fee
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Installation of gravity sanitary and storm sewers, including appurtenant manholes and/or catch basins:

- |  |         |
|--|---------|
| a. First 100 lineal feet or less                       | \$30.00 |
| b. Next 400 lineal feet or fraction thereof            | \$35.00 |
| c. Each additional 500 lineal feet or fraction thereof | \$25.00 |
| d. Each lateral service connection                     | \$10.00 |

Installation of all other underground facilities including, but not limited to, the following: Sanitary force main; water, gas, liquid or semiliquid pipelines, fiber-optic cable including appurtenant manholes and/or catch basins:

- |  |         |
|--|---------|
| a. First 200 lineal feet or less                       | \$40.00 |
| b. Next 300 lineal feet or fraction thereof            | \$20.00 |
| c. Each additional 400 lineal feet or fraction thereof | \$10.00 |
| d. Each metered service connection                     | \$6.00  |

Construction or installation of individual catch basins, manholes or junction boxes not erected in connection with an installation as listed above:	Each	\$50.00
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All underground crossing of paved local and collector roads of widths up to 25 feet of paving:

- |  |          |
|--|----------|
| a. For pipe sizes 48 inches or less in diameter, per crossing      | \$100.00 |
| b. For pipe sizes in excess of 48 inches in diameter, per crossing | \$300.00 |

All underground crossings of paved roads over 25 feet of paving, including arterials:

- |  |          |
|--|----------|
| a. For pipe sizes of 18 inches or less in diameter, per crossing                             | \$200.00 |
| b. For pipe sizes over 18 inches and up to and including 48 inches in diameter, per crossing | \$300.00 |
| c. For pipe sizes in excess of 48 inches in diameter, per crossing                           | \$400.00 |

All underground jack and bore crossings of paved public roadways based on widths of paving, including medians:

- |  |         |
|--|---------|
| a. For pipe sizes of 18 inches or less in diameter, per foot of length                             | \$ 4.00 |
| b. For pipe sizes over 18 inches and up to and including 48 inches in diameter, per foot of length | \$ 8.00 |
| c. For pipe sizes in excess of 48 inches in diameter, per foot of length                           | \$12.00 |

EXHIBIT B  
UTILITY RIGHT-OF-WAY CONSTRUCTION FEES (CONT.)

Description	Current fee
Installation of a pole line for overhead facilities:	
a. First 200 lineal feet or less	\$85.00
b. Next 300 lineal feet or fraction thereof	\$50.00
c. Each additional 500 lineal feet or fraction thereof	\$35.00
Turnouts:	
a. Commercial turnout connection, each	\$30.00
b. Residential turnout on to an arterial or collector street, each	\$50.00
c. Residential turnout on to a local street, each	\$10.00
d. Where culverts are used in conjunction with the turnout, per foot	\$2.00
Street connections:	
a. Paved street connection for tying existing and/or new town roads or streets, each	\$250.00
b. Where culverts are used in conjunction with street connections, per foot	\$2.00
Construction of elevated or submerged facilities crossing town-owned canals or other town-owned waterways or town-maintained canals and waterways:	
Per crossing	\$100.00
All other types of construction within or upon public rights-of-way:	
Per permit	\$50.00
Plus three 3% percent of installation cost.	

Revised 7/9/19