

**MINUTES
TOWN OF LAKE CLARKE SHORES
REGULAR TOWN COUNCIL MEETING
FEBRUARY 12, 2019**

I. A) CALL TO ORDER AND ROLL CALL:

Mayor Gregory Freebold called the meeting to order at 6:30 p.m.

The following members and officials were present:

Gregory Freebold, Mayor
Valentin Rodriguez, Jr., Vice Mayor
Paul R. Shalhoub, President Pro Tem
Robert M. W. Shalhoub, Council Member
Daniel Clark, Town Administrator
Mary Pinkerman, Town Clerk
Sgt. Dana Fisher, sitting in for Chief Smith
Charles Schoech, Town Attorney

The following Council Members and officials were absent:

John Studdard, Council Member
Wes Smith, Chief of Police

B) MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, INVOCATION

Mayor Freebold requested a moment of silence for his father-in-law, Robert Abel, Jr. who was also a resident of the Town. Pastor Hunter, Emmanuel Baptist Church, gave the invocation, then led the audience in the Pledge of Allegiance.

II. APPROVAL OF AGENDA:

Motion made by Council Member Shalhoub; to approve the Agenda, seconded by President Pro Tem Shalhoub Motion approved (4-0).

III. CONSENT AGENDA:

- A)** Approval of the Minutes of the January 8, 2019 Town Council Meeting.
- B)** Approval of Resolution #2019-02 – Establishing a Merchant Funded Fee Model and Authorizing Agreement with BridgePay Gateway and Automated Merchant Systems for Payment Processing

- C) Approval of Resolution #2019-03 – Proclaiming the 2018 “Volunteer of the Year”.
- D) Approval of Resolution #2019-04 – Approving the Town’s Participation in the Florida Surplus Asset Fund Trust
- E) Approval of Resolution #2019-05 – Supplementing Resolution #16-15 to authorize any and all Property Assessed Clean Energy (PACE) Administrators authorized by Florida Development Finance Corporation (FDPC) and Florida Resiliency and Energy District (FRED) to provide PACE financing within the jurisdictional limits of the Town.
- F) Approval of Resolution #2019-06 – Proclaiming the election of non-contested candidates for Groups 1 & 2.
- G) Approval of Resolution #2019-07 – Amending the Lake Clarke Shores Accounting Procedures Manual and revising the Cash Management Policy.
- H) Approval of Resolution #2019-08 – Amending the Town’s Personnel Policies and Procedures to include a Telecommuting Program.
- I) Approval of forfeiture expenditure in an amount not to exceed \$5,000.00 for the Police Department to purchase two Kustom Signal Pro Laser 4 speed guns to comply with the provisions of FS 932.701.
- J) Renewal of yearly agreement with My PR Guru LLC for communication services.
- K) Approval of Agreement between Building Up Sports Academy, Inc. and the Town of Lake Clarke Shores to hold a summer fishing camp for children during the week of June 17 – June 21, 2019.
- L) Approval of Drainage Easement Agreement – 8319 Pine Tree Lane

Motion made by Council Member Shalhoub to approve the Consent Agenda, seconded by President Pro Tem Shalhoub; Motion approved (4-0).

IV. PRESENTATIONS:

- A) None

V. QUASI-JUDICIAL PROCEEDINGS:

- A) None

VI. PUBLIC HEARING:

A) None

VII. UNFINISHED BUSINESS:

A) None

VIII. NEW BUSINESS:

A) First Reading of Ordinance #2019-01 – Amending Chapter 2, Article VII Section 2-315 to allow for designees for the Town Manager, Town Clerk and Town Attorney to assist the Community Redevelopment Agency.

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE CLARKE SHORES, FLORIDA, AMENDING CHAPTER 2 “ADMINISTRATION” ARTICLE VII “COMMUNITY REDEVELOPMENT AGENCY” SECTION 2-315 “ASSISTANCE BY TOWN PERSONNEL” OF THE CODE OF ORDINANCES TO ALLOW FOR A DESIGNEE FOR THE TOWN MANAGER, TOWN CLERK AND TOWN ATTORNEY; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AN EFFECTIVE DATE; AND OTHER PURPOSES.

Motion made by Council Member Shalhoub to approve First Reading of Ordinance #2019-01, seconded by President Pro Tem Shalhoub; Motion approved (4-0).

IX. AUDIENCE COMMENTS:

Tony Widimann (?), 1421 Carandis Circle – noted that his area does not have fiber optics and he would like the Town to get involved so that it can be installed. It was noted that AT&T has been installing fiber optic lines throughout the Town, but they have not reached all areas yet. Mr. Clark noted that he will look into this.

Ken Barker, 8260 Pine Tree Lane – noted that his neighbor just had his drainfield replaced and asked how long it will be before the Town could be expecting sewers. Mayor Freebold noted that the Council Members will be talking about the sewer issue with the Legislators while in Tallahassee next month for Palm Beach County Days and will provide an update.

Ryan Heier, 8324 Pine Tree Lane – discussed the issue with jet skis that continue to speed along the waterways in Town. He stated that he was kayaking over the holiday and jet skiers almost caused his kayak to overturn. He noted that he would like to see more police patrolling the waterways to stop them from speeding. It was

noted that the Town will be hiring additional officers and will be working to get more coverage on the waterways.

X. STATUS REPORTS:

Mr. Schoech – noted that the Blueway Trail Agreement should be ready sometime in March. Vice Mayor Rodriguez thanked Mr. Schoech for all of the work that he has put into this. He noted that it has taken five years and approximately thirty meetings with various entities to get this far on the Blueway Trail project. It was noted that this project has come a long way, but more needs to be done to keep it going forward.

Mr. Clark – noted that he met with Mr. Elliot Cohen to formulate the brochure that will contain the Town's legislative priorities to hand out during Palm Beach County Days in Tallahassee. The Town's legislative priorities include having sewer conversions included in the PACE Program, annexation and the Blueway Trail project. He also noted that Ms. Vicki Nowland, Executive Director for the Palm Beach Delegation, will help set up the meetings between the Town Council and legislators to discuss these and other Town issues while they are in Tallahassee.

Chief Smith – was not at the meeting. There was discussion regarding the use of tag readers along the waterways. It was noted that an officer would need verify how fast the boaters and jet skiers are going in order to issue tickets. Sgt. Fisher noted that they currently have two officers that are part of the Marine Patrol and are working to get additional officers interested in helping to patrol the waterways.

XI. COUNCIL COMMENTS:

Council Member Shalhoub – discussed the need for Mr. Schoech to review pleadings for the Town. Mr. Schoech noted that two of the properties that have Town liens against them currently have ongoing foreclosure proceedings so he reviews the paperwork to see if there is a possibility for the Town to collect money on the liens.

Council Member Shalhoub noted the article on sewers in the Quality Cities Magazine and asked about providing a link to the article on the Town website.

He also noted that he will be unable to attend Palm Beach County Days in Tallahassee due to previous commitments.

He noted that the BBQ will be honoring Veterans and asked anyone that is a veteran or if they have a veterans in their family to contact the Town so that they can be recognized during the BBQ. He also noted that the recent Shorelines Newsletter includes information on all upcoming Town events and a BBQ To-Go Order form. He reminded everyone that volunteers are needed and noted that a volunteer registration form for the BBQ was also included in the newsletter.

He offered his condolences to Nancy Freebold on the loss of her father and thanked everyone for their attendance.

President Pro Tem Shalhoub – noted that he was looking forward to going to Tallahassee to discuss the Town's issues.

He also noted the memorandum regarding the Uniform Crime Report that Chief Smith provided to the Council. He thanked the Police Department for their work to keep Lake Clarke Shores one of the safest towns in Palm Beach County.

He reminded everyone of the Food Truck Invasion that will take place on Friday and wished everyone a Happy Valentine's Day.

Vice Mayor Rodriguez – he read from an article on the Town in a different edition of the Quality Cities Magazine. He noted that the Town may be small, but we have big ideas and a common understanding among the Town Council to make Lake Clarke Shores the best place to live.

Mayor Freebold – discussed the sewer system design costs that were noted in Mr. Clark's status report. He noted that the Town will be asking for assistance from the state to help pay for this. He also noted that the design has to be in place before anything else can happen.

He noted the BBQ and other events that will be taking place in the near future and thanked everyone for attending the meeting.

XII. ADJOURNMENT:

Motion made by President Pro Tem Shalhoub to adjourn, seconded by Vice Mayor Rodriguez; Motion approved (4-0). Meeting adjourned at 7:28 PM.

Gregory Freebold, Mayor

Mary Pinkerman, Town Clerk