

**MINUTES  
TOWN OF LAKE CLARKE SHORES  
VIRTUAL TOWN COUNCIL BUDGET WORKSHOP  
JULY 14, 2020  
6:30 PM**

***Immediately following the Community Redevelopment Agency  
Board Meeting***

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**1. Call to Order**

A. Roll Call

Mayor Valentin Rodriguez called the meeting to order at 6:30 p.m.

The following officials were present:

Valentin Rodriguez, Jr., Mayor  
Paul R. Shalhoub, Vice Mayor  
Robert M. W. Shalhoub, President Pro Tem  
Gregory Freebold, Council Member  
Albert Pavon, Council Member

B. Moment of Silence, Pledge of Allegiance, Invocation –  
*moved from Regular Town Council Agenda*

Mayor Rodriguez requested a moment of silence for Wayne Pickren, Eliza Hansen's father and Emily Abel, Council Member Gregory Freebold's mother-in-law who passed away and for the thousands of people who have died from COVID-19. Pastor Stan Sniezek, Pastor of the New Life Alliance Church, gave the invocation, then led the Pledge of Allegiance.

**2. Presentation of Proposed 2020/2021 Town Budget**

A. Daniel Clark, Town Manager

Mr. Clark noted that the budget was challenging this year due to the decrease in revenues from shared taxes and building permit fees, the increase in the garbage rate and since the CRA is doing so well, there is an increase in the Town's contribution to the CRA. He also noted that the Town did not receive the Legislative Special Appropriation of \$236,000.

He noted the following information regarding the proposed budgets:

General Budget:

- No change in the millage rate for the 10<sup>th</sup> year
- Roll back rate 6.0388
- No changes in staff or benefits
- Up to 3% merit increase to meet CBA contract requirements
- Increase of 24% in garbage collection services

- No capital expenditures
- No new leased vehicles
- No events for remainder of the year due to inability to meet COVID-19 guidelines

Infrastructure Surtax Fund:

- Estimated revenue of \$199,000
- Debt service of \$138,186
- Expenditures in the amount of \$1,113,000 (money from debt service loan) include:
  - Drainage repairs
  - Road maintenance
  - Bridge construction

CRA Fund:

- Estimated PBC TIF Contribution of \$28,500
- Estimated LCS TIF Contribution of \$37,400
- Planned expenditures of \$64,000 include new 2 new beautification programs and additional money into Business Incentive Program

Utility Fund:

- Up to 3% merit increase to meet CBA contract requirements
- No changes in staff or benefits
- New initiatives include:
  - Finish and implement Rate Study
  - Close agreement with Maralago Cay
  - New 12-inch water main
  - New Utility Administrative Building
- Capital Budget includes:
  - 2 new leased vehicles
  - Upgrade 2 lift stations
  - Build Lawrence Road 12-inch water main
  - Construct new Utility Administrative Building

### 3. Council Comments

Council Member Pavon – did not have any comments or questions at this time.

Council Member Freebold – did not have any comments or questions at this time.

Vice Mayor Shalhoub – asked about the carryovers noted in the CRA and Infrastructure Surtax Funds.

Mr. Clark noted that all of the revenue that comes in for the fiscal year will not be spent within the fiscal year. The unspent money is carried forward.

Mayor Rodriguez – asked about the increase in the garbage collection fees, will residents be limited to only one garbage container and asked about vegetative debris pickups.

Mr. Clark noted that the increase in the fee includes the new containers used for automated collection. He noted that that residents can use additional containers, but they have to be compatible with automated truck pickup. He also noted that the Town will be divided into different zones for vegetation pickup.

Mayor Rodriguez noted that residents will need to be educated on these changes.

President Pro Tem Shalhoub – noted that there was no change to the employee benefits and asked if the insurance costs remained the same. He also noted the increase in the garbage collection fees and asked if this was in line with what other municipalities the Town's size are paying.

Mr. Clark noted that the costs associated with the insurance remained at the same level. He noted that commercial pickup fees usually offset residential rates and the Town does not have that much commercial areas, so it would be hard to compare fees based on size. He also noted that the Town has unlimited vegetation pickup that other municipalities do not have.

There was discussion regarding missed vegetation pickups and the pickup of vegetation left by commercial lawn maintenance and tree trimming companies.

#### **4. Audience Comments**

A. Emailed Questions – none

B. Written Questions –

Jennifer Chrzanowski, 7310 Pine Tree Lane – asked for the location of the new utility building and if plans for the building are available. It was noted that the building will be located at the Water Plant in the South Service/Seminole Manor area and that plans are not available since this project is still in the planning stages.

C. Verbal Questions – none

#### **5. Adjournment**

Motion made by President Pro Tem Shalhoub to adjourn the meeting at 7:10 PM, seconded by Vice Mayor Shalhoub; Motion carried (5-0).

Signature of Valentin Rodriguez Jr., Mayor

Signature of Mary Pinkerman, Town Clerk