

**MINUTES  
TOWN OF LAKE CLARKE SHORES  
REGULAR TOWN COUNCIL MEETING  
JULY 9, 2019**

*Immediately following the Community Redevelopment Board Meeting*

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**1. CALL TO ORDER:**

**A) ROLL CALL**

Mayor Valentin Rodriguez called the meeting to order at 7:19 p.m.

The following officials were present:

Valentin Rodriguez, Jr., Mayor  
Paul R. Shalhoub, Vice Mayor  
Robert M. W. Shalhoub, President Pro Tem  
Gregory Freebold, Council Member

**B) MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, INVOCATION**

Moved to beginning of Budget Workshop

**2. APPROVAL OF AGENDA:**

**Motion made by President Pro Tem Shalhoub to approve the Agenda, seconded by Council Member Freebold; Motion approved (4-0).**

**3. CONSENT AGENDA:**

- A)** Approval of the Minutes of the June 11, 2019 Town Council Meeting.
- B)** Approval of Resolution #2019-21 – Updating the “User Fees and Charges Schedule” for various Town services and permits.
- C)** Approval of Resolution #2019-22 – In support of the creation of a Community Redevelopment Agency (CRA) within the Village of Palm Springs.
- D)** Approval of Return-to-Work/Light Duty Program

**Motion made by President Pro Tem Shalhoub to approve the Consent Agenda, seconded by Vice Mayor Shalhoub; Motion approved (4-0).**

#### **4. PRESENTATIONS:**

- A)** Presentation of 2017/2018 Fiscal Year Audit – Ron Bennett, Senior Manager, Nowlen, Holt & Miner, P.A.

Mr. Bennett thanked the Town for allowing them to continue to provide the Town's audit. He also thanked staff for their assistance.

He noted the various reports and the Governmental Accounting Standard Board (GASB) changes that have been included in the audit. He also noted the revenues and expenditures in each of the Town's four funds. It was noted that the expenditures for Hurricane Irma are included in this audit, but the reimbursement that the Town will be receiving from FEMA will not show up until the 2018/2019 FY Audit. Mr. Bennett stated that the audit shows that the Town is in good financial shape.

Mr. Clark thanked Mr. Bennett for his work on the audit.

#### **5. QUASI-JUDICIAL PROCEEDINGS:**

- A)** None

#### **6. PUBLIC HEARING:**

- A)** None

#### **7. UNFINISHED BUSINESS:**

- A)**

#### **8. NEW BUSINESS:**

- A)** Presentation of Proposed Budget for Fiscal Year 2019/2020
- 2018/2019 Millage Rate – 6.2798
  - Setting Tentative Millage Rate for Fiscal Year 2019/2020 – 6.2798
  - Rolled Back Millage Rate – 5.9174
  - Date for the First Public Hearing (September 10, 2019) on the proposed Millage and Budget
  - Date for Second Public Hearing (September 24, 2019) to adopt Millage and Budget.

Mr. Clark noted that he reviewed the proposed 2019/2020 Budget during the Budget Workshop and asked if anyone had any questions.

President Pro Tem asked about using the roll-back millage rate. Mr. Clark explained that he attended a conference where they stated that indicators show a softening of

the economy in the near future. He noted that the Town has things that need to be accomplished which would be difficult using the roll-back rate.

The following motions were made and approved as noted:

**Motion made by Vice Mayor Shalhoub to confirm the 2018/2019 Millage Rate of 6.2798, seconded by Council Member Freebold; Motion approved (4 - 0).**

**Motion made by Vice Mayor Shalhoub to set the Tentative Millage Rate for Fiscal Year 2019/2020 at 6.2798, seconded by Council Member Freebold; Motion approved (4 - 0).**

**Motion made by Vice Mayor Shalhoub to certify the Rolled Back Millage Rate of 5.9174 seconded by Council Member Freebold; Motion approved (4 - 0).**

**Motion made by President Pro Tem Shalhoub to set the date of the First Public Budget Hearing for Tuesday, September 10, 2019 at 6:30 PM and the date of the Second Public Budget Hearing for Tuesday, September 24, 2019 at 6:30 PM seconded by Vice Mayor Shalhoub; Motion approved (4 - 0).**

Mayor Rodriguez thanked Mr. Clark for his presentation.

## **9. AUDIENCE COMMENTS:**

Victoria Williams, 7525 Alpha Court E – discussed the current noise ordinance and the times that lawn maintenance companies could begin to work in town. She wanted to know what happened to the archive of old newsletters that were on the Town website. She noted that she would like to see more signs along the roadways to remind drivers to watch for pedestrians. She also stated that she would like the Town to consider adding walkways along the street when the roadways are being resurfaced.

Mr. Clark noted that a number of items, including the newsletters, were removed from the website because they were not ADA compliant. He noted that the Town is striving to get the newsletters and other items ADA compliant before adding them to the Town website.

Ken Barker, 8260 Pine Tree Lane – asked if there was a typographical error on page 17 of the proposed budget. Mr. Clark noted that the Town receives money from two different entities so the amount received from each entity is listed separately.

## **10. STATUS REPORT:**

Mr. Schoech – noted that he assisted with the ZBA order for Mr. Acosta's denied variance request and he provided appeal procedures as requested by Mr. Acosta. He

also noted that he will be providing training for the ZBA Members to help them understand the variance process.

Chief Smith – introduced Officer Roger Dominguez, the newest member of the police Department. He also noted two people were shot in Palm Springs and that the Town is involved in the investigation.

Mr. Clark – noted that he participated in a cyber security webinar and that staff is working on reducing the possibility of situations similar to what took place in other municipalities.

He discussed ADA website compliance issues. He noted that the Town is working through these issues to bring the Town's website in compliance.

Mr. Clark noted that Palm Beach County currently requires surety bonds equal to 100% of the cost of the job before they will approve roadwork repairs, which is very costly for the municipalities to provide. He stated that PBC will be making repairs along Florida Mango Road, so he asked them to give the Town a surety bond prior to receiving the Town's approval. He noted that this opened the door for more discussion to eliminate this practice.

He noted the cost analysis for Pine Tree Bridge was completed years ago. Costs for the replacing the bridge have increased since then. The Town is trying to sustain the roadway for people to continuing to utilize the bridge during construction, which is also adding to the cost.

There was discussion on the voluntary annexation fees. It was noted that there is legislation in the works to make it easier for municipalities to annex properties.

## **11. COUNCIL COMMENTS:**

**Council Member Freebold** – noted that the Summer Fishing Camp was a huge success. He also noted the Kids Tennis Camp that took place the last week of June.

**Vice Mayor Shalhoub** – noted that he and Council Member Freebold cooked the hot dogs for the awards ceremony on the last day of the fishing camp. He noted that he talked to some of the parents that attended the ceremony and they all said that their kids loved the camp.

He discussed the Meals on Wheels organization and what they have to offer. He noted that no one in the Town takes advantage of these services. He would like to invite someone from the organization to give a presentation at a future Town Council Meeting so that residents will have an idea of what they have to offer.

He noted that he was nominated to be on the Florida League of Cities Resolution Committee and that he accepted the appointment.

He reminded everyone about the Food Truck Invasion taking place on Friday, July 19<sup>th</sup> and encouraged everyone to attend.

**President Pro Tem Shalhoub** – gave Ms. Williams the sections of the Town Code that pertain to noise. He also noted that the section of the code that pertains to the size of the trash cans needs to be changed to allow the use of larger size containers. Ms. Williams noted that there seems to be a conflict in the hours that construction and landscape work can begin. Mr. Schoech noted that he will look into this.

He thanked Mr. Clark and the Town staff for their work on the audit. He also thanked Mr. Schoech for the work that he does for the Town.

**Mayor Rodriguez** – noted that he was able to distribute the surplus town t-shirts to the children during his trip to El Salvador. He noted that the children were very appreciative when they received one of the shirts. He thanked the Town Council for allowing this to happen.

He noted that he would like to set up a meeting to discuss the Blueway Trail issue with the neighboring municipalities. It was noted the Blueway Trail Inc. is trying to hire a consultant to help with this, but is waiting for them to provide a copy of their W9.

## **12.ADJOURNMENT:**

**Motion was made by Council Member Freebold to adjourn the meeting at 8:24 PM, seconded by Vice Mayor Shalhoub; Motion approved (4-0).**

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Valentin Rodriguez Jr., Mayor

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Mary Pinkerman, Town Clerk