

**MINUTES
TOWN OF LAKE CLARKE SHORES
FIRST PUBLIC HEARING 2021/2022 TOWN BUDGET
September 13, 2021
6:30 PM**

1. Call to Order

A. Roll Call

Mayor Paul R. Shalhoub called the meeting to order at 6:30 p.m.

The following officials were present:

Paul R. Shalhoub, Mayor
Robert M. W. Shalhoub, Vice Mayor
Gregory Freebold, President Pro Tem
Valentin Rodriguez, Jr., Council Member
Albert Pavon, Council Member

B. Moment of Silence, Invocation, Pledge of Allegiance
(moved from Regular Town Council Agenda)

Mayor Shalhoub requested a moment of silence for Town resident Glen William Fitzgerald who passed away recently. Pastor Hunter, Pastor of Emmanuel Baptist Church, gave the invocation, then led the Pledge of Allegiance.

2. Presentation of Proposed 2021/2022 Town Budget

A. Daniel Clark, Town Manager

Mr. Clark noted that the budget was slightly modified so show this year's portion of the American Rescue Plan Act that the Town has received.

He noted that the core mission of the budget regarding Town services, code compliance and general government remains the same. He also noted the limited capital and parks expenditures.

He stated that the economy has somewhat recovered from COVID-19, but it is not back to normal at this time. He noted that the Town's events may start in December with the rest of the Town's annual events to follow, depending on how things are doing at the time.

He noted the following information regarding the proposed budgets:

General Budget:

- Balance budget with no change in the millage rate of 6.2798 which is 5.06% higher than the roll back rate of 5.9775
- No changes in staff or benefits
- Up to 3.5% merit increase to meet CBA contract requirements

- Cost of living is up 4.4%
- Increase of 3% in garbage collection services
- Capital budget of \$13,500

Utility Fund:

- Up to 3.5% merit increase to meet CBA contract requirements
- No changes in staff or benefits
- No new debt service
- Change in amount being transferred from Utility Fund to General Fund from \$220,00 to \$180,00
- Two leased vehicles will be replaced
- Will finish the Rate Study, 12' water main project and the new Utility Administration Building
- Unbalanced at this time
- Capital Budget includes:
 - Engineering for MICA West
 - Widening of Lawrence Road
 - 12-inch water main

Infrastructure Surtax Fund:

- Estimated revenue of \$226,000
- Expenditures in the amount of \$1,120,169 include:
 - Drainage repairs
 - Road maintenance
 - Bridge construction that was delayed to 2022

CRA Fund:

- Estimated PBC TIF Contribution of \$30,860
- Estimated LCS TIF Contribution of \$40,530
- Planned expenditures of \$72,000 for beautification programs and Business Incentive Program

ARPA Fund:

Mr. Clark noted that the Town will be receiving American Rescue Plan Act (ARPA) money that will be provided over two years. This money will be put into a separate account and fund. He stated the Town received \$908,298 for this year's portion of the ARPA. He noted that the Town is very limited on what can be done with the money. He explained that while the Town received \$908,298, we will only be using \$625,000 of this money this year, because if the Town expends \$750,000 or more in any fiscal year, a Federal Single Audit will be required.

He noted the following projects for the ARPA Fund:

- Lawrence Road utility relocation
- Support for the Utility Administration Building

3. Council Comments

Council Member Pavon – did not have any comments or questions at this time.

Mayor Rodriguez – did not have any questions or comments at this time.

President Pro Tem Freebold – asked about the construction timeframe for the new utility administration building and about the selection of the roadways that will be resurfaced this year.

Mr. Clark noted that the Town will be utilizing the design/build method so that the contractor has the availability to design then construct the building. He noted that the Town is working with Sourcewell, a nationwide co-operative purchasing organization for government contracts, so we save time in the bid, award and construct process. He also noted that there is a shortage of metal for the new building, which may delay the construction.

Mr. Clark noted that he and Damon Gammons drove around town to look at the roadways. They noted the roadways that were in the greatest need of resurfacing and determined which roads would be done in which phases, with Edgewater Drive being done this budget year and West Lake Drive between the L-8 and L-9 canals being done during the 2021/2022 budget year.

Vice Mayor Shalhoub – did not have any comments or questions at this time.

Mayor Shalhoub – thanked Mr. Clark for the work that he has done on the budget.

4. Audience Comments

A. Emailed Questions – none

B. Written Questions – none

C. Verbal Questions – none

5. Adjournment

Motion made by Vice Mayor Shalhoub to adjourn the meeting at 6:47 PM, seconded by Council Member Freebold; Motion carried (5-0).

Paul R. Shalhoub, Mayor

Mary Pinkerman, Town Clerk