



Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

MEMORANDUM

To: Mayor and Town Council
From: Daniel P. Clark, P.E., Town Manager
Date: October 8, 2020
Subject: Status Report for the October 13, 2020 Town Council Meeting

Proposed Upcoming Town Council Meeting Schedule

October 13, 6:30 PM Regular Town Council Meeting
November 10, 6:30 PM Regular Town Council Meeting and CRA Meeting
December 8, 6:30 PM Regular Town Council Meeting

Upcoming Events

October 16-23, 2020 Lake Clean Up
December 14, 2020 Holiday Home Decorating Contest

Police Officer Dismissal Arbitration

Currently scheduled as a virtual meeting November 23, 2020.

Auditor Selection

The Auditor Selection Committee made up of the Mayor Val Rodriguez, Linda Strump, and Greg Dunham met to approve the Request for Proposal and met again to rank the three proposals received. The three proposals came from Grau and Associates, Rehmann, and Carr Riggs Ingram (CRI). The Selection Committee scored CRI highest for several reasons articulated during the Selection Committee Meeting. Staff will be supporting the Committee Recommendation and asking the Town Council to select CRI for auditing services for FY2020.

Seminole Dr Bridge

In March 2019, the Town contracted with Johnson-Davis to install two sewer force mains and one water main under the LWDD L16 canal on Seminole Drive. The work was completed and "as-built" record drawings were produced and transmitted to FDOT so they could design a replacement for the Seminole Drive bridge over the LWDD L-16 canal. Last week, the bridge contractor drilled through the water main. The main has been isolated, no customers are affected, but the line must be replaced. Preliminary investigations have revealed that the water main was in the wrong place. Johnson-Davis has committed to "make-it-right" and we have had meetings to discuss the cure, timing, potential claims from FDOT, and protecting the bridge. While they have agreed to "make-it-right" and we believe they will, we sent Johnson-Davis a Notice of Potential Claim letter.

PODS

We were asked by the City Readiness Initiative Coordinator of the Florida State Division of Improvement and Preparedness of the Florida Department of Health (Palm Beach County) to consider being a Closed POD. A Closed POD is a non-medical dispensing site and operation employed during a public health emergency that distributes potentially lifesaving medications to a pre-determined population. In our Town's case, the pre-determined population will likely include employees (full time and part time), Board Members, COP's and their families, special function guests, and contractors/vendors and their families. Staff is currently reviewing the documents from DOH and will be asking the Town Council to sign a Memorandum of Agreement with DOH in November.

Waste Management and Garbage Carts and Cart Program Roll Out

The cart order was delayed by Waste Management. Carts are now scheduled to arrive the week of November 2nd. We will be getting approximately 1500 96-gallon carts, 108 65-gallon carts, and 20 35-gallon carts for distribution throughout the Town. Each cart will be labeled with the Town logo and a unique serial number. These are rugged commercial carts and will be the only ones picked up by Waste Management. Waste Management will help with educating the public on carts, the cart change-out process, timing, and cart implementation.

6900 West Lake Drive

No Town Council decision action is proposed at this time. To appropriately address the direction of the proposed transitional zone code language, the Comprehensive Plan requires an amendment to Policy 3.10. We are looking at the best way to address such provisions which is consistent with how existing office use on residential sites on Forest Hill was previously addressed by the Plan. Additional information will be available next month.

October Lake Clean Up Virtual Event

Starting October 16th and continuing through October 23rd, we are asking our neighbors to clean up the Lake. Here's how we hope this works:

1. Call Town Hall and request a Lake Clean Up Kit (we will deliver the kit to your front door).
2. During the week, collect trash from the Lake and drop off at the dumpster at the Boat Ramp or leave out with your garbage.
3. Monday, October 26th, please leave what is left of the Clean Up Kit on your front porch for staff to collect and reuse.
4. Mostly, have fun, stay safe, enjoy the Lake.