



# Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

## MEMORANDUM

To: Mayor and Town Council  
From: Daniel P. Clark, P.E., Town Manager  
Date: December 1, 2020  
Subject: Status Report for the December 8, 2020 Town Council Meeting

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### **Proposed Upcoming Town Council Meeting Schedule**

December 8<sup>th</sup>, 6:30 PM Regular Town Council Meeting  
January 12<sup>th</sup>, 6:30 PM Regular Town Council Meeting and CRA Meeting  
February 9<sup>th</sup>, 6:30 PM Regular Town Council Meeting  
March 9<sup>th</sup>, 6:30 PM Regular Town Council Meeting and CRA Meeting  
April 13<sup>th</sup>, 6:30 PM Regular Town Council meeting

### **Upcoming Events**

December 14, 2020 Holiday Home Decorating Contest

### **Police Officer Dismissal Arbitration**

Currently scheduled as a virtual meeting December 15 and 16, 2020.

### **Lake Worth Beach Sewer Charges**

In 2013, the Town of Lake Clarke Shores signed an agreement with Lake Worth Beach for wastewater disposal. The agreement included participation in a Board of Governments (Member Board) for those municipalities that use Lake Worth Beach for wastewater disposal. The Board's purpose is to provide oversight to the way Lake Worth Beach manages the sewer utility. The rate structure includes 1) LWB Operating Costs; 2) LWB R&R; 3) PBC Pipeline R&R; 4) East Central Regional (ECR) Treatment Plant Operating; and 5) ECR R&R. The Town is responsible for its proportionate fair share based on purchase capacity and actual flow. Each year, there is an Audit of the Utility and an Operating Annual Report. At the end of each Audit, the Utility does a "true up" which makes all accounts correct. That means sometimes we pay and sometimes we get money back. For FY 2020, the Utility received a reimbursement check for approximately \$39,000.

### **PBC CARES Act Reimbursement**

Through the Federal CARES ACT, Palm Beach County has provided Lake Clarke Shores an opportunity to get reimbursed for a majority of our FY2020 COVID costs. We have submitted a request for reimbursement of approximately \$50,000. The criteria were specific, so not all of our costs were eligible for reimbursement under this program. The PBC Program documentation states they have to pay us by December 30, 2020.

### **Lake Clarke Shores Rate Study**

Our consulting engineers Jones Edmunds and our financial subconsultant Raftelis are coming close to having a DRAFT Rate Study completed. We have provided a lot of information, and they have asked a lot of questions. We have had some very good virtual meetings discussing utility operations, capital planning, timing of certain capital needs, financing, and cash flow. Staff expects the study will, among other things, recommend a modest rate increase as well as a need to renegotiate rates with Palm Springs.

### **2021 Legislative Agenda**

On December 2, the Town with the assistance of our lobbyist, Richard Pinsky, submitted to the Palm Beach County Legislative Delegation a request to process and approve a Local Bill for Annexation of Edgewater Park. The Bill is similar to the 2020 Local Bill we submitted. I understand from Mr. Pinsky that Representative Silvers, the 2021 Legislative Delegation Chairman, has agreed to sponsor the Bill.

### **Upgrades and Improvements to the Council Chambers**

Staff has prepared and submitted a request in the form of a resolution to make improvements to the sound system and to add three cameras to the Council Chambers with the intent to continue virtual or hybrid public meetings. The technology, when installed and programmed, will allow staff to produce meetings for the Town Council, CRA Commission, Code Board, and Zoning Board allowing participation of virtual attendees as well as a very limited number of in-person attendees. Equipment will be purchased in December. It will be installed and configured in January with our first fully functional meeting in February.

### **FDLE/NCIC/FCIC Audit**

We have passed our annual CJIS/NCIC/FCIC FDLE Audit. The Audit cyber security protocols required us to deactivate the L3 Server used by the license plate reading cameras. The server is a large security risk. Police staff are investigating alternatives to this camera technology.

### **Garbage Carts and Cart Program Roll Out**

Assembly and distribution have been completed. The smaller carts are scheduled to be delivered to the Town in the middle of December. They are being shipped from Los Angeles, CA. As soon as they arrive, we will set up a delivery schedule, reconfirm and proceed with the exchanges. Utilities is investigating the purchase of a container storage unit to be placed at the water plant for long term storage of the extra carts.