



Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

MEMORANDUM

To: Mayor and Town Council
From: Daniel P. Clark, P.E., Town Manager
Date: January 5, 2021
Subject: Status Report for the January 12, 2021 Town Council Meeting

Proposed Upcoming Town Council Meeting Schedule

January 12th, 6:30 PM Regular Town Council Meeting and CRA Meeting
February 9th, 6:30 PM Regular Town Council Meeting
March 9th, 6:30 PM Regular Town Council Meeting and CRA Meeting
April 13th, 6:30 PM Regular Town Council Meeting

Upcoming Events

No Events planned due to COVID

Police Officer Dismissal Arbitration

Currently rescheduled as a virtual meeting March 24 and 25, 2021.

PBC CARES Act Reimbursement

Through the Federal CARES ACT, Palm Beach County has provided Lake Clarke Shores an opportunity to get reimbursed for a majority of our FY2020 COVID costs. We have submitted a request for reimbursement of approximately \$50,000. The criteria were pretty specific, so not all of our costs were eligible for reimbursement under this Program. The Program documentation provides they have to pay us by December 30, 2020. We are awaiting the funds.

Upgrades and Improvements to the Council Chambers

Staff prepared and submitted a Resolution requesting improvements to the sound system and the addition of three cameras to the Council Chambers with the intent to continue virtual or hybrid public meetings. The Town Council approved the expenditure in December. The old equipment in the sound room was removed and the countertop/desk were rebuilt and expanded. New "noise free" electrical circuits were installed. The room was painted and sound dampening wall coverings were added. The cameras are being installed and the sound equipment will be installed tomorrow. Equipment programming and training will happen this week. We hope to be fully functional by February 1st.

6900 West Lake Drive

Staff met with Dodi Glass of Gentile, Glass, Holloway and O'Mahoney, a full-service planning consultant that we have used on other Town projects. Extensive discussions of the proposed code changes (new zoning district), the very limited allowable uses, the optional uses discussed by the

public, and the potential that other properties would meet the requirements of the new proposed zoning district occurred. Our Consultant advises that we change the Comprehensive Plan instead of our code to allow for any of the options being discussed. Our Comp Plan has not had a thorough update since 2009. I will prepare a scope and budget for the Comp Plan updates. A Comp Plan update is a process in which all our neighboring cities, the public and the State have an opportunity to comment on the Plan revisions. Therefore, no action is being taken on this property at this time.

2021 Legislative Agenda

On December 2, the Town, with the assistance of our lobbyist Richard Pinsky, submitted to the Palm Beach County Legislative Delegation a request to process and approve a Local Bill for Annexation of Edgewater Park. The Bill is similar to the 2020 Local Bill we submitted. I understand from Mr. Pinsky that Representative Silvers, the 2021 Legislative Delegation Chairman, has agreed to sponsor the Bill. The Delegation will meet on January 7 at 9:30 AM to discuss our request. While a local bill is a House of Representatives issue only, we are talking to Senator Berman about running a bill of general law through the Senate at the same time. Our meeting with Senator Berman is on January 6 at 10 AM. Staff has also talked to Representative Rick Roth, and he is in full support of our Bill again this year.

Garbage Carts and Cart Program Roll Out

Assembly and distribution of the 96-gallon garbage carts have been completed. The smaller carts will be delivered during the next two weeks. Approximately 95 35-gallon carts and 105 65-gallon carts have been requested. We are distributing our labeled 96-gallon carts to the commercial accounts that use carts.

1475 Forest Hill Boulevard

This property is an 8-unit apartment complex at the corner of Lake Clarke Drive and Forest Hill Boulevard. They have been having septic and drain field issues since 2015. In 2018, we completed a design for a small pump station and force main to pump north and then west, and connect to the County sewer system at Community Park. We expect to bring to the Town Council an agreement between the apartment complex owners and the Town for the construction and financing of the small sewer system. Estimated construction costs are \$130,000. The owner will agree to an annual non-ad valorem assessment for 20 years to cover the costs of construction. Because of the size of this station, the Town will likely buy a small pre-built package lift station and contract for installation of the station and the force main. The project is already permitted.

2021 Legislative Special Appropriation

Representative Silvers Office reached out to see if we wanted support for a 2021 Special Appropriation. They agreed to help us with a \$1,000,000 request for Sewer Design. We are obligated to have a 100% match, which we have from the 2019 loan proceeds. We will be asking the Town Council for authorization to pursue this Appropriation.

LCS Closed Point of Distribution

At this time, we will not be able to utilize our POD for COVID vaccines. Our Plan lacked a dedicated source of qualified staff to perform the inoculations as well as other minor issues. Staff continues to work on this issue.