



Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

MEMORANDUM

To: Mayor and Town Council
From: Daniel P. Clark, P.E., Town Manager
Date: May 1, 2021
Subject: Status Report for the May 11, 2021 Town Council Meeting

Proposed Upcoming Town Council Meeting Schedule

May 11th - 6:30 PM Regular Town Council Meeting and CRA Meeting

June 8th – 6:30 PM Regular Town Council Meeting

June 17th – 6:30 PM FRDAP Grant Public Workshop/"Sole Purpose" Meeting

July 13th – 6:30 PM Budget Workshop followed by the Regular Town Council Meeting, and CRA Meeting

August 10th – 6:30 PM Regular Town Council Meeting

Legislative Priorities and Legislative Action in 2021 Session

No annexation

No appropriation

Home Rule control removed in several key areas. Richard Pinsky will provide an update at the Town Council Meeting.

Upcoming Events

No events planned due to COVID.

American Rescue Plan (ARP)

We are expecting guidance from the Department of Treasury on what we can do with the approximately \$1.5M being given directly to the Town through the ARP. Funds are to be distributed to the State May 10th. The State has 30 days to distribute the funds to the Town. The original federal legislation provides the funds can be used for "water, sewer, and broadband". We expect clarification (What does water mean? Plants, piping, wells?) but no expansion of uses. Staff has recommended to the Town Council that the monies be used for utility capital projects and some IT server upgrades. Fifty percent of the money will come in June 2021 and the other fifty percent will come in June 2022.

Police Officer Dismissal Arbitration

Written closing briefs must be submitted to the arbitrator by May 28, 2021. The arbitrator has 30 days to issue his ruling.

Budget Amendment for Infrastructure

In the original 2021 Budget for the infrastructure surtax monies staff had included \$1,113,186 in expenditures for Pine Tree Bridge, drainage, street paving, and debt service. We are asking the

Town Council to approve an amendment to the Budget because of a change we made in how we budget, additional work on our roads to be completed, and a connection to the Plaza for golf carts access has been requested. We are asking to increase the paving budget to \$103,972, add a cart path for \$38,332, decrease the drainage budget to \$45,000, and eliminate the bridge capital expenditure of \$850,000, but maintain the debt service budget at \$136,384.

| Activity | 2021 Adopted Budget | 2021 Proposed Change |
|--------------------|----------------------------|-----------------------------|
| Storm Drainage | \$60,000 | \$45,000 |
| Bridge Improvement | \$850,000 | \$0 |
| Street Paving | \$65,000 | \$103,972 |
| Street Striping | n/a | \$19,908 |
| Debt Service | \$138,186 | \$136,384 |
| Cart Path | n/a | \$38,332 |
| Total | \$1,113,186 | \$343,596 |

Lawrence Road 12-inch Water Main Project

Palm Beach County is managing construction for the Town and is providing a \$125,000 CDBG Grant to help with the costs. Bids were open for the project on March 2, 2021. The apparent responsive low bidder is Hinterland Construction at a cost of \$735,491.70. The engineer’s opinion of cost was \$734,375.20. The Town will be asked to sign a funding agreement with Palm Beach County for the costs over \$125,000 (\$610,491.70 of which \$575,123.17 is allocated from the 2016 Series Note, \$35,368.53 for construction, and \$16,788.52 for PBC Administrative fees (\$52,157.05) will come from the \$500,000 Repair & Replacement Fund).

Planning for the Retirement of the Infrastructure Surtax Fund (sales tax monies)

The County referendum passed to authorize the one cent sales tax which is limited to 10 years or \$2.7B. The Town’s share of the \$2.7B sales tax is \$2,056,200. Attached is a recounting of what we collected in 2017, 2018, 2019, and 2020 (\$845,629) and what we spent in the same time frame (\$354,158).

We are projecting to collect the full \$2,056,200 by the end of 2025. We committed to spend the funds on street paving and the replacement of the Pine Tree Bridge. The County Ordinance allows for other capital expenditures as well. We have projected that work will be completed in July 2027 and the final Bridge debt service payment in October 2027. That will use all the funds the Town will get from this sales tax. The numbers represented on the attached sheet are estimated numbers beyond the FY2021 values. These numbers may change as each annual budget is prepared and each annual audit is completed.

1475 Forest Hill Boulevard

We have been informed by Carlos Serrano, Director of Strategic Planning for Palm Beach County Department of Housing and Economic Sustainability (DHES) that Mrs. Hubbard will qualify for CDBG funds for her septic-to-sewer conversion project. Mrs. Hubbard owns the apartment complex at 1475 Forest Hill Boulevard. The award is for construction monies only, we are hoping the Town will absorb the engineering costs and the CRA will pay legal fees and for the construction oversight. The Town will be the grant recipient and will be responsible for bidding and building the project for Mrs. Hubbard. The Town is completing the application process and expects Board of County Commission approval in July with the funds available in October. This will be a federal grant and will require us to implement new construction contractor oversight rules.