



Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

MEMORANDUM

To: Mayor and Town Council
From: Daniel P. Clark, P.E., Town Manager
Date: July 7, 2021
Subject: Status Report for the July 13, 2021 Town Council Meeting

Proposed Upcoming Town Council Meeting Schedule

July 13th – 6:30 PM Budget Workshop followed by the CRA Meeting and the Regular Council Meeting
August 10th – 6:30 PM Regular Council Meeting
September 13th – 6:30 PM 1st Budget Hearing followed by the CRA Meeting and the Regular Council Meeting
September 28th – 6:30 PM 2nd Budget Hearing followed by the Regular Council Meeting
October 12th - Regular Council Meeting

Upcoming Events

No events planned due to COVID.

25 New Laws Affecting the Town

Staff will be reviewing each of the new laws and discussing with our various local associations to see what we need to change within our codes and policies to be compliant with the following laws recently signed by the Governor.

HB 1 Combating Public Disorder
HB 53 Public Works
HB 59 & HB 487 Growth Management
HB 401 Florida Building Code
HB 403 Home Based Businesses
HB 483 Electronic Legal Documents
HB 663 Cottage Food Operations
HB 667 Building Inspections
HB 735 Preemption of Local Occupational Licensing
HB 781, HB 1055, HB1229, HB 1315, HB1359 Public Records
HB1059 Construction Permits
HB 1079 Agency Contracts for Commodities and Contractual Services
HB 1103 Special District Accountability
HB 1137 Information Technology Procurement
SB 60 County and Municipal Code Enforcement
SB 72 Civil Liability for Damages Relating to COVID-19
SB 912 Land Use and Development
SB 950 Bicycle and Pedestrian Safety
SB 1048 Public Records

SB 1944 Utility and Communication Poles
And most likely others I've missed.

American Rescue Plan (ARP)

The latest guidance from Treasury came in the form of Frequently Asked Questions (FAQ's) and answers (35 pages) dated 6/24/2021. Lake Clarke Shores is identified as a Non-Entitled Unit of government (NEU) and will get our allocation of funds from the State of Florida. We have met the criteria for disbursement as it has been explained to us, but the State has asked Treasury for an extension to the disbursement timeline in the Interim Final Rule. It is expected the State will ask for a second 30-day extension, so it could be mid-August before the monies are disbursed. We have not heard if the allocation has changed or if they are updating the distributions to match the 2020 Census data. Fifty percent of the allocation will come in FY2021 and the other 50% will come in FY2022. We have four years to encumber the funds and six years to spend the monies.

FY2022 Budget

We have prepared a DRAFT 2022 Budget for presentation during the July 13th Budget Workshop. We are planning for fewer sales tax and business tax revenues that we have had in the past years so we are limited in what we can do again this year. In the General Fund Budget, we are planning to return to a near normal events schedule starting with the Holiday Parade and the Holiday Tree Lighting on December 4th. In the Infrastructure Fund Budget, we are planning more road repaving, drainage improvements, and construction of the Pine Tree Lane Bridge (delayed from 2021).

In the CRA Budget, we are planning the construction of a septic-to-sewer conversion project for 1475 Forest Hill Boulevard. This project qualified for a \$224,882 CDBG grant from Palm Beach County. Other improvements include continuing the building beautification project and an expansion of the redevelopment advocacy program.

In the Utility Fund Budget, we are planning on completing several major capital projects such as the 12-inch watermain project, the Utility Admin building, our portion of the widening of Lawrence Road, several pipeline repairs and the design of the sewer system for Mediterranean, Indian, Caribbean, and Arabian West as well as the connecting streets.

2021 Florida Legislature House Bill 1059

The Governor signed HB 1059 into law. We now have an unfunded mandate to convert our permitting system to an all-electronic system by October 1, 2021. We have reviewed several vendors' products and have settled on a cloud-based system called MyGovernmentOnline (MGO). It is robust, straight forward and relatively affordable. Several of our neighbors currently use it like Juno Beach, Jupiter Inlet Colony, and Palm Beach Shores. An important part of the MGO electronic process is the cloud-based review comments and inspector comments. These comments are available to the owner/contractor immediately when completed. Inspections are scheduled by the owner/contractor on line at their convenience. MGO is attempting to determine what it will take to import our existing data out of IMS and then will give us a price for importing that legacy data. We hope to be able to come to an agreement with them by the middle of July and then start the implementation/training/transition process.

2021 FRDAP Grant

The Pickleball FRDAP grant process is continuing. The sole purpose meeting was held on June 17th. Comments were received. The Parks and Recreation Committee will have its last Pickleball planning meeting on July 29th. It is expected they will approve the plan and transmit it to the Town Council for comment and approval. Then, the Grant application can be completed.