



Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

MEMORANDUM

To: Mayor and Town Council
From: Daniel P. Clark, P.E., Town Manager
Date: August 4, 2021
Subject: Status Report for the August 10, 2021 Town Council Meeting

Proposed Upcoming Town Council Meeting Schedule

August 10th – 6:30 PM Regular Council Meeting

September 13th – 6:30 PM 1st Budget Hearing followed by the CRA Meeting and the Regular Council Meeting

September 28th – 6:30 PM 2nd Budget Hearing followed by the Local Planning Agency Meeting followed by the Regular Council Meeting

October 12th - Regular Council Meeting

Upcoming Events

No events planned due to COVID.

New Permitting System Update

We have signed an agreement with MyGovernmentOnline (MGO) and are having a kick-off meeting Monday, August 9th. We have discussed our transition to all-electronic permitting, plan review, and inspections with our building official. Hy-Byrd will be taking the training with us and will migrate to an all-electronic format as we do.

2022 Special Legislative Funding Request

We have asked Representative Silvers to assist us in securing a 2022 Special Legislative Appropriation for \$600,000 for the Pine Tree Bridge Replacement. The bridge project is expected to cost \$1.2M and Rep. Silvers is allowing us a 50/50 match in this request.

Lake Worth Lagoon Initiative Funding Request Application

On July 31st we submitted a grant application to the Lake Worth Lagoon Initiative. The request is for \$1.7M, a 50/50 match for the \$3.4M estimated construction costs for the MICA West project. We've written this grant to be a water quality improvement project, where we remove nutrients by removing septic tanks and we also remove nutrients and sediment from road run off by rebuilding swales. Six proposals were shortlisted. We have an oral defense of our request at 10 AM August 19th. Staff has told us they usually don't support a project with this large of a requested funding amount, but we are hopeful.

Staffing

We have approved a transfer for Eliza Hansen from Town Hall to the Utility Department. We have hired a new Projects Coordinator (Caroline Winer) and we have hired a new Administrative Assistant

(Yulibeth Orellana) for Town Hall. Our target date to have them start is August 16th. They are going through our onboarding process (drug testing, background checks, fingerprinting, E-verify, etc.) now.

Citizen on Patrol Program is Back

The COP Program took a hiatus while the Police Department updated policies to meet the new FDLE Audit requirements. Now the COP Program is back. We are looking for volunteers. Please help us make the Town a safer place to live. Ask your friends and neighbors if they would like to volunteer.

Several Code Changes

As we discussed last month, there are at least 25 new laws affecting how we do business. During the August Town Council Meeting, we will have 4 Ordinances implementing some changes to our code.

- Ordinance 2021-04 changes swimming pool side setback to 10 feet from 20.
- Ordinance 2021-05 revises the jurisdiction of the Code Board, revises the citation system, and revises the civil penalty schedule.
- Ordinance 2021-06 setting maximum levels of noise spilling from a property to another.
- Ordinance 2021-07 establishes a prohibition on placing bulk or vegetative waste out ahead of a storm.

More will be coming.

Contract Renewals

Most of our contracts with consultants and vendors have an annual renewal/reauthorization clause. Some of those agreements are reauthorized in May and some are reauthorized in August/September with an October effective date. The Town attorney has given us direction that the Town Council must approve those agreements that have a change in fee. Over the next two months the Town Council will review agreements for:

- Engenuity Group – City Engineer
- Land Research Management – Land Planning
- My PR Guru – Public Relations
- Caldwell, Pacetti, Edwards, Schoech & Viator, LLP – Town Attorney

American Rescue Plan (ARP)

The State is holding the funds with Treasury approval. As far as we know we have answered all questions from the State and have met all required qualifications to get the monies.

The latest guidance from Treasury came in the form of Frequently Asked Questions (FAQ's) and answers (35 pages) dated 6/24/2021. Lake Clarke Shores is identified as a Non-Entitled Unit of government (NEU) and will get our allocation of funds from the State of Florida. We have met the criteria for disbursement as it has been explained to us, but the State has asked Treasury for an extension to the disbursement timeline in the Interim Final Rule. It is expected the State will ask for a second 30-day extension, so it could be mid-August before the monies are disbursed. We have not heard if the allocation has changed or if they are updating the distributions to match the 2020 Census data. Fifty percent of the allocation will come in FY2021 and the other 50% will come in FY2022. We have four years to encumber the funds and six years to spend the monies.

PBC Fire Rescue NEW Independent Fire District

We have few details, but we are being told PBC F/R will be creating an Independent Special District and abolishing the MSTU. There are a few issues that need to be vetted like the participation, buy in, opt out, Board make up, and rate structure. This will be done by local bill this session if PBC F/R Union Leadership has their way. We need to find out more about the actual Bill language. As written, this Bill could negatively affect our ability to annex property.