



Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

MEMORANDUM

To: Mayor and Town Council
From: Daniel P. Clark, P.E., Town Manager
Date: February 2, 2023
Subject: Status Report for the February 7, 2023 Town Council Meeting

Proposed Upcoming Town Council Meeting Schedule

February 7th – 6:30 PM Candidates Forum followed by the Regular Town Council Meeting
February 28th – 6:30 PM Regular Town Council Meeting and CRA Meeting
April 11th – 6:30 PM Regular Town Council Meeting
May 9th – 6:30 PM Regular Town Council Meeting

Upcoming Town Events

February 11th – Valentine's Day Sweetheart Food Truck Event
February 17th – 8:00 AM BBQ Committee Meeting
March 10th – 8:00 AM BBQ Committee Meeting
March 24th – BBQ Movie Night
March 26th – Town BBQ
April 15th - Lake Clean Up

Maralago Cay Sewer Lining Project LCS-U-2023-01

Palm Beach County Department of Housing and Economic Sustainability (DHES) has approved an amendment to the funding for this project. The PBC Board of County Commissioner is set to approve the recommendation for additional funding made by DHES at the BCC Meeting on February 7th. The total contribution from DHES for this project will be \$737,000. Lake Clarke Shores Utility will be responsible for approximately \$244,000.

We have communicated this information to LMK Pipe Renewal, LLC, the responsible and responsive low bid. We have issued a Notice of Award to LMK on February 1st as required. Staff has scheduled a kick-off meeting for February 7th at 2 PM. The kick-off meeting will include our staff, AECOM staff, LMK staff, and County DHES staff. Assuming the additional funds are approved by the BCC, we will sign the contract, collect the bonds and insurance forms, and issue a Notice to Proceed which starts the clock for the construction.

LMK has provided a schedule indicating they will begin work on February 13th. We are expecting a June completion date.

Lake Clarke Shores Pickle Ball Court Project

On December 28, 2022, the Town of Lake Clarke Shores advertised in the Palm Beach Post an Invitation to Bid (ITB) for the Community Park Pickleball Court Project (Project No. LCS-P-2023-01).

Bids were scheduled to be opened at 2 PM on January 18, 2023. While six packets were requested, no bids were received. Staff called the firms requesting the packets and asked why they didn't bid on the project. Staff then modified the bid packet to incorporate as many of the comments and recommendations of the possible bidders as made sense for the project. Staff also registered the Town with an ITB advertising/distribution firm called DemandStar. DemandStar promotes itself as a free e-procurement solution for governments. It allows for full transparency in our solicitation process and makes all solicitation documents cloud based.

After revising the December ITB, we re-issued the ITB using DemandStar. Our notice went to over 600 suppliers and contractors that construct tennis courts and pickleball courts and provide supplies for these facilities. We are scheduled for a February 8th online bid opening.

2023 Legislative Appropriation Requests

We have prepared and submitted Legislative Requests for \$3.668M to Senator Powell, Representative Silvers and Representative Roth. We are awaiting confirmation and feedback from each office on their willingness to forward and support our requests.

New Code Enforcement Officer

We have a new Code Enforcement Officer starting February 13th. His name is Erik Richwagen. He will be dedicated to code enforcement (he is not a police officer) full-time. Lt. Dana Fisher will provide training, orientation, and supervision. He comes to us from Pembroke Park.

New Police Officer

We have hired a new full-time Police Officer. His name is Douglas Toohey and his start date was February 2nd. We have also hired a new part-time Police Officer. His name is Vincent Ausanio and his start date was January 12.

Hiring Needs

We have an opening for a Utilities Service Technician.

2023 Town BBQ

March 26th, Lake Clarke Shores BBQ on January 20th we held our first BBQ meeting of the year. Most BBQ activities are returning to normal. We are proceeding with fund raising and sponsor letters have been mailed. VIP's have also been invited. Watch your mailbox for the February edition of Shorelines with more details.