



Town of Lake Clarke Shores

Palm Beach County's Premier Lakeside Community Since 1957

MEMORANDUM

To: Mayor and Town Council
From: Joseph F. Lo Bello, CPA, Town Manager
Date: April 5, 2024
Subject: Status Report for the April 9th, 2024 Town Council Meeting

Proposed Upcoming Town Council Meeting Schedule

April 9th - 6:30 PM Regular Town Council Meeting
May 14th - 6:30 PM Regular Town Council Meeting & CRA Meeting
June 3th - 6:30 PM Regular Town Council Meeting (Monday - Tentative)

Upcoming Town Events

April 6th – Safe Light to 2 pm - Fishing Tournament
April 17th – 11:30 am to 1:30 pm - LCS Senior Club “Footprints”
April 20th - 8am to noon – Great American Cleanup
May 31st – 5:30 to 8:00 pm – Summer Food Truck Event

Pine Tree Lane Bridge

The Town had a virtual meeting with the governor's office to discuss the need for more funding and to discuss the merits of the Pine Tree Lane Bridge Project. Currently, there is an additional \$250,000 appropriation for the bridge that is in the State of Florida's proposed budget. In 2022, the Town was awarded \$600,000 for this project.

Security and Surveillance Camera System Upgrade

The Town received multiple bids and is working on replacing our 15-year-old security and surveillance camera system on Town property.

Maralago Cay – Proposed New Water Service Customers

Maralago Cay is currently a bulk sewer customer that wishes Town water service. Although the Town Council approved the proposed Developer Agreement during the September 27th meeting for water service and connections to 620 homes, the developer still has not executed the Agreement. Staff and the developer are working on revisions to the Agreement to further delineate the Town's proposed easements on the developer's private property. The Town Council will need to approve any proposed revision(s) at a future Town Council Meeting.

Town's Financial Audit

Staff has been working on the final phase of the Town's annual audit. We are tentatively scheduling a presentation by the Town Auditor at our May Town Council Meeting.

Lead Service Line Inventory

We have been approved for full financial assistance through the Florida Rural Water Association (FRWA) to complete our Lead Service Line Inventory program. This funding should cover the cost necessary to hire a contractor to perform all the visual inspections and field work related to completing the inventory. Due to system age, Hypoluxo Village (2005) does not require visual inspections to be performed. However, both Lake Clarke Shores and Seminole Manor need this visual verification. The work for each of these systems have been approved for up to \$50,000. The contractor has started the inspection work and staff expects this work to be completed by this summer.

Community Redevelopment Agency (CRA)

The Town updated the CRA portion of our website and started marketing it on the Town's monthly newsletter. We are researching how we can better market the incredible opportunity and value to invest in quality redevelopment at the Town's Forest Hill corridor.

Water Meter Change Outs

The Utilities Department is working with the contractor, Professional Meters Inc. (PMI) who is performing our system wide water meter change outs. There is a total of roughly 1,500 meters (LCS, Seminole Manor, and Hypoluxo Village) that will be changed out and the crew is expected to do 30-50 per day. Overall, the project is expected to take 45 working days to complete. There will be days when the crew is instructed not to do any work due to monthly meter reading time periods, these are referred to as black-out dates. In total, the project should be done in 2-3 months.

PMI will knock on the resident's door before any work begins to announce themselves and inform the customer of the work to be accomplished. The meter change out is typically completed in a short period of time and the water is expected to be off for only 10-15 minutes. If water is running when the contractor arrives, and no one answers the door, they will move on to the next house and reschedule that meter install for a later date.

Other items to report:

- The County repaired the crosswalk signal on Forest Hill and Pine Tree Lane.
- Staff held a BBQ After-Action Debriefing meeting to discuss the event, feedback and possible improvements. Two suggestions we are discussing are having the event in February instead of March and having the event on Saturday afternoon/evening instead of Sunday.
- Staff is working on safety and reliability improvements on the Town Hall and Police Building backup generator.

- We are replacing the original carpet and vinyl flooring at the Police Department with a water-resistant laminate flooring.
- Staff issued an Invitation to Bid for pest control services. Bids will be opened at the end of the month.
- Utilities replaced a non-operable fire hydrant in Seminole Manor.
- We are getting pricing for removing the dirt/grass areas on the boat ramp.

Pictures from the Town's BBQ – March 17th, 2024

